

Sidmouth Society of Artists

Handing-in Notes: Exhibition of Art at Kennaway 1st – 13th July 2022

Exhibition times: 10am – 4:30pm

Entry Forms for the 2022 Summer Exhibition are enclosed, together with labels for your work. Please read these notes carefully in order to save time at the hand-in.

ENCLOSURES: Handing-in Notes
Entry Form
Label template

NOTE. A flyer for the exhibition will be available for collection at the Demonstration evening on 23rd June - 7-9pm at Kennaway House.

Entry Forms

- Post your Entry Form and fees as soon as possible,
- **IMPORTANT but no later than Wednesday 11th June.**
- To --- **S.S.A Treasurer, 17 Hayne Park, Tipton St. John, Sidmouth, Devon EX10 0TA**
- Do not send forms by email
- Do not change the titles of your works once you have submitted your form. The works will be hung according to the hanging teams decision, so number not important (except no.5)
- Keep the title of your work short. It has to fit on a single line.

Stewarding

Three stewards are needed to run the exhibition. One of these has to be responsible for the Sales desk. You are required to do a complete days stewarding if you are exhibiting work in the show. This can be done as 3 separate sessions or a complete day. The first session of the day is from 10-12am, the second session is 12-2pm the last session of the day is 2-4:30pm.

INFORMATION REGARDING STEWARDING WILL BE SENT BY EMAIL TO YOU SEPARATELY

PLEASE BRING YOUR DIARY TO THE JUBILEE EVENING AT KENNAWAY ON 26th MAY AT 7PM. AND THE DEMO EVENING ON 23rd JUNE AT 7PM. SO WE CAN FILL DATES ON THE STEWARDING ROTA.

Paintings/Crafts and costs

Members may submit: 5 framed pictures or unframed box canvases. (Definition of a box canvas: one with the depth of 2cms with painted edges) You may also submit 3 unframed pictures. The maximum size for each framed or box canvas should not exceed 100cms high or 100cms wide. Anything up to that size in either direction. We will allow 1 of these to be "not for sale" for which there is a charge of £4. You may also include 3-D pieces at a cost of £4 each: up to 4 objects and 2 paintings. Original craftwork, fabric/embroidery providing it is framed will also be accepted. Any pictures previously shown as framed paintings can be shown on one occasion only as unframed. A non-refundable fee of £2.50 must be paid for each framed picture submitted and £1.50 for each unframed picture.



Please address your cheque, to The **Sidmouth Society of Artists** and enclose it with a completed Entry Form to : **S.S.A Treasurer, 17, Hayne Park, Tipton St. John, Sidmouth. EX10 0TA.**
The society will charge 15% commission from all sales.

Luggage Labels: Please complete IN BLOCK CAPITALS two labels for each of your framed paintings, or box canvas. Fix one on the back of the painting and one on a luggage label as shown.

Exhibition Labels: we would like you to print your own exhibition label in black text on white card for each painting or art work that you are entering. The size of the label should be no larger than 10.5cmx7.5cm. The first line should be the title, then the medium, your name and finally the price. This label needs to be attached to the painting or artwork that you are entering. Please attach it with a single piece of masking tape to your luggage label, as shown above. If you would prefer to write your label please complete them in black pen in block capitals.

Your 4 paintings will be hung as part of the exhibition. If you wish to submit a RESERVE painting please wrap in bubble pack and stick your label to the outside. We will store the painting in reserve as a replacement piece when work is sold.

The Committee will select from the reserve paintings as slots appear.

Presentation of work

The presentation and standard of pictures is important to ensure a good Exhibition. Pictures must be dry, firmly fixed in a frame and properly sealed on the back with good quality adhesive paper strip. D-rings should be 1/3rd of the way down from the top of the frame and a hanging string **not wire** tied firmly straight across between them, **no screw eyes**. Oils or acrylics on canvas or board can be framed without a mount. Any painting under glass **MUST** have a mount as well as a frame. **Please note** any paintings not up to standard will not be accepted.

UNFRAMED PICTURES: members may submit 3 unframed pictures (**not prints**). **The maximum size for each unframed picture is 24"x30" (61cm x 76cm).** Acrylic and Oil paintings must be wrapped in strong clear cellophane. All other paintings must be mounted and wrapped in strong clear cellophane (**NOT CLING FILM**) with your details on one labels stuck on the back.

HANDING-IN FOR 2022: Artwork for the Exhibition should be brought to **KENNAWAY HOUSE** on Wednesday 29th June between 10.00am and 12 noon. Possibly a timed entry, we will let you know by email later. Please make sure that you have already returned your **ENTRY FORM** and your entry **FEES** by **11th June to**
S.S.A Treasurer, 17 Hayne Park, Tipton St. John, Sidmouth, Devon. EX10 0TA

RETAIN A SECOND COPY FOR YOUR INFORMATION

PLEASE MAKE SURE YOUR LABELS MATCH YOUR ENTRY FORM. Any paintings not matching will not be accepted

REJECTION: THE COMMITTEE RESERVES THE RIGHT TO REJECT ANY PICTURE (FRAMED OR UNFRAMED) where the frame is too large, inadequate, stained or unsafe or has ineffective stringing, mounting or wrapping and has the incorrect title and price. All pictures are hung at the discretion of the Exhibition team and **all pictures are submitted at the owner's risk. Each picture must be signed and the original work of the artist. A picture copied from another artist's work cannot be accepted.**

OPENING: There will be a Preview evening view on Thursday 30th June from 7.00pm to 9.00pm. The Exhibition will be open to the public from 10.00am to 4:30pm from Friday 1st July, and thereafter daily, including Saturday and Sundays.
Members enjoy free entry, otherwise there will be £1 charge, and children enter free.

COLLECTION: At the close of the Exhibition on Wednesday 13th July, unsold pictures may be collected between 3-5pm. This will be a timed collection to avoid overcrowding, see future email for allocated time slot **No pictures may be taken before this and all pictures must be signed out**